



**CITY OF SAFFORD • CITY COUNCIL MEETING • MONDAY, NOVEMBER 8, 2021 at 6:00 p.m.**  
**MEETING LOCATION: SAFFORD LIBRARY PROGRAM ROOM • 808 S. 7<sup>TH</sup> AVE SAFFORD, ARIZONA**  
**“The mission of the City of Safford is to make Safford a great place to live, work, and visit”**

1. **WELCOME AND CALL TO ORDER:** Mayor Kouts called the meeting to order at 6:00 pm.
2. **ROLL CALL:** A quorum of the Council was present (6)

**COUNCIL PRESENT:** Jason Kouts, Mayor; Richard Ortega, Vice Mayor; Councilmembers Steve McGaughey; Michael Andazola; Arnold Lopez; and Gene Seale.

**COUNCIL ABSENT:** Councilmember Brad Hemphill

**STAFF PRESENT:** John Cassella, City Manager; Glen Orr, Police Chief; Brian Avila, Police Capitan; Lance Henrie, Public Works Director/City Engineer; Gabe Bowman, Assistant City Engineer; Silva, Library Director; Tamara Webster, City Clerk; Matthew Hoshal, Executive Assistant to the City Manager; Morgan Seale, Water Division Supervisor; Raymond Osornio, Gas Division Supervisor; Kabrina Romero, Finance Officer; and Mohamed Abdelmottelb, IT Support Specialist.

**OTHERS PRESENT:** Jo Hancock, Trenton Nelson, Forest Wright, Toni Palomino, Olivia Madrid, Elysia Barringer, Aaron Cutler, Xander Webb, and others that did not sign in.

3. **PLEDGE OF ALLEGIANCE:** Vice Mayor Ortega led the Pledge of Allegiance.
4. **OPENING PRAYER:** Councilman Lopez offered the opening prayer.
5. **CITIZEN COMMENTS ON AGENDA ITEMS:** None
6. **CITIZEN COMMENTS ON NON-AGENDA ITEMS:** Jo Hancock with the Safford Downtown Association addressed the Mayor and Council regarding Merry Main Street.
7. **PRESENTATION:** Councilman Arnold Lopez presented the Graham County Stars certificates and letter of acknowledgement for participating in the 2021 League of Arizona Cities and Towns Youth Group Conference.
8. **NEW/OLD BUSINESS:**
  1. **MINUTES:** Request for Mayor and City Council to review and approve September 27, 2021 Council Meeting Minutes. **MOTION ADOPTED**
  2. **MONTANA VISTA PHASE II FINAL PLAT:** Request for the Mayor and City Council to approve the final plat for Phase II of the Montana Vista Subdivision. The language for the dedication of the streets, utilities and drainage is included on the plat. **MOTION ADOPTED**
9. **RESOLUTIONS:**

1. **RESOLUTION R21-030 CEMETERY POLICIES AND REGULATIONS:** Request for the Mayor and City Council to approve and adopt Resolution R21-030, a resolution amending the Policies and Regulations for the Safford Municipal Cemetery that establishes fees and guidelines. Staff recommends approval. **MOTION ADOPTED**
  2. **RESOLUTION R21-031 ADOT AIRPORT DESIGN LIGHTING & SINGAGE GRANT:** Request for Mayor and City Council to approve and adopt Resolution R21-031, a resolution authorizing the city manager to execute a grant for state funds from the Arizona department of transportation (ADOT) for the purpose of aiding in financing a project for design of runway, rehabilitate/runway 12/30 lighting and signage at the Safford Regional Airport. **MOTION ADOPTED**
  3. **RESOLUTION R21-032 ADOT AIRPORT TAXIWAY A SINGAGE GRANT:** Request for Mayor and City Council to approve and adopt Resolution R21-032, a resolution authorizing the city manager to execute a grant for state funds from the Arizona department of transportation (ADOT) for the purpose of aiding in financing a project for design of guidance signage taxiway a signage at the Safford Regional Airport. **MOTION ADOPTED**
10. **CONTRACTS/AGREEMENTS/BIDS**
1. **C&S COMPANIES DESIGN PROJECTS AT SAFFORD REGIONAL AIRPORT:** Request for Mayor and City Council to authorize the City Manager to accept C&S Companies' proposals to complete two design projects at Safford Regional Airport, including Runway 12/30 Lighting & Signage and Taxiway A Signage. Staff recommends acceptance and award of these proposals. **MOTION ADOPTED**
  2. **PURCHASE OF USED PATCHER II MACHINE:** Request for Mayor and City Council to approve the purchase of a Used Patcher II Machine (Mastic One Machine) from Crafcoc Inc. **MOTION ADOPTED**
  3. **20<sup>th</sup> AVENUE TRAFFIC SIGNALS DESIGN CONTRACT AWARD:** Request for Mayor and City Council to award a contract to Bowman Consulting through Arizona State Cooperative Contract ADSPO18-207082 for the design of the 20th Avenue Traffic Signals Project (Project No. 429-031, CIP No. ST2303). **MOTION ADOPTED**
  4. **HOLLYWOOD ROAD IMPROVEMENTS DESIGN CONTRACT AWARD:** Request for Mayor and City Council to award a contract to Bowman Consulting through Arizona State Cooperative Contract ADSPO18-207082 for the design of the Hollywood Road Improvements Project (Project No. 428-031, CIP No. ST1706). **MOTION ADOPTED**
  5. **RECLAIMED WATER LINE TO FAIRGROUNDS CONSTRUCTION CONTRACT AWARD:** Request for Mayor and City Council to award a construction contract to Show Low Construction Inc. for the Reclaimed Water Line to County Fairgrounds Project (Project No. 67-737, CIP No. WW2101). **MOTION ADOPTED**

6. **AIRPORT PARCEL C-6 LEASE AGREEMENT:** Request for the Mayor and City Council to authorize and execute a property lease at the airport with Eric and Tosha Mack. **MOTION ADOPTED**

11. **ANNOUNCEMENT OF CURRENT EVENTS:** The Mayor or any member of Council may at this time present a summary of current events and provide future agenda items. However, no discussion shall take place on such items except for clarifying comments related to substance, time, and location.

12. **REPORT ON OPERATIONAL ITEMS:** The city manager, members of city staff or those individuals designated by the manager may present information pertinent to items under consideration or information related to the operation of the City. There shall however be no discussion at this time except for clarification inquiries. (If not listed below)

- Sam Napier, IT Officer, updated council on the new City of Safford Website.

13. **CLOSED REGULAR MEETING AT 7:04 PM AND RECONVENED INTO EXECUTIVE SESSION:**

1. **EXECUTIVE SESSION:** Pursuant to Arizona Revised Statutes §38-431.03(A)(3)(4). The City Council may adjourn executive session and enter open session to take action. The Mayor and City Council will enter Executive Session to discuss operations at the Safford Regional Airport. (Staff, John Cassella) **INFORMATION/DISCUSSION**

14. **CLOSED EXECUTIVE SESSION AT 8:07 PM AND RECONVENED REGULAR MEETING:**

1. **EXECUTIVE SESSION:** It was motioned by Vice Mayor Ortega, seconded by Mayor Kouts, and carried unanimously to authorize the City Attorney to file litigation against Jetcrafters Aviation, LLC to prohibit the unauthorized use of the Safford Regional Airport for FBO Services. **MOTION ADOPTED**

15. **ADJOURN:** It was moved by Vice Mayor Ortega, seconded by Councilman McGaughey, and carried unanimously to adjourn City Council Meeting at 8:08 pm. **MOTION ADOPTED**