

**PUBLIC SAFETY PERSONNEL RETIREMENT SYSTEM
LOCAL BOARD MEETING – CITY OF SAFFORD**
City of Safford Annex Conference Room
January 10, 2023 @ 3:00 PM

MINUTE RECORD

PRESENT: Bill Wren, Board Member Mike Schreiner, Board Member
Mesia Curtis, Board Secretary Jesse Burkett, New Hire Applicant
Kyle Cocke, New Hire Applicant

ABSENT: Mayor Jason Kouts, Board Member John Cassella, City Manager, Board Member

1. **WELCOME AND CALL TO ORDER:** The meeting was called to order by Officer Wren at 3:03 PM.
2. **ROLL CALL:** Roll was taken, and a quorum was established.
3. **CITIZEN COMMENTS ON AGENDA ITEMS:** None.
4. **CITIZEN COMMENTS ON NON-AGENDA ITEMS:** None.
5. **OLD BUSINESS:**
 - 5.a **LOCAL BOARD MEETING MINUTES:** Minutes were reviewed without any comments or corrections. It was moved by Officer Wren, seconded by Officer Schreiner, and carried unanimously to approve the August 12, 2022 Minutes.
 - 5.b **LOCAL BOARD EXECUTIVE MEETING MINUTES:** Executive Minutes were reviewed without any comments or corrections. It was moved by Officer Wren, seconded by Officer Schreiner and carried unanimously to approve the August 12, 2022 Executive Minutes.
6. **NEW BUSINESS:**
 - 6.a **NEW BOARD MEMBER:** Ms. Curtis welcomed our new board member City Manager John Cassella. Mr. Cassella was unable to attend our meeting today due to prior commitments. Ms. Curtis indicated she would contact Mr. Cassella to inform him to be sworn into office at the City Clerk's Office.
 - 6.b **EXECUTIVE SESSION:** It was moved by Ms. Curtis, seconded by Officer Wren, and carried unanimously to enter Executive Session at 3:07 PM. Reconvened at 3:09 PM.

NEW HIRES: Officer Jesse Burkett and Officer Kyle Cocke have submitted New Hire Applications. Ms. Curtis apologized for the delay in scheduling the PSPRS Board Meeting. The delay was due to the slowness the applications were returned from HR to Ms. Curtis, the holidays and vacations.

After reviewing the paperwork in the Executive Session, Officer Wren motioned to accept Officer Jesse Burkett into the PSPRS Program without any pre-existing conditions. It was moved by Ms. Curtis, seconded by Officer Wren and carried unanimously.

Officer Wren motioned to accept Officer Kyle Cocke into the PSPRS Program without any pre-existing conditions. It was moved by Officer Wren, seconded by Ms. Curtis and carried unanimously.

- 7. **BOARD REQUESTS FOR AGENDA ITEMS:** Ms. Curtis mentioned of the annual PSPRS in-person seminar will be coming up soon in Phoenix and will report if there are any updates. She will forward the seminar information to HR when it becomes available.

Officer Wren mentioned that Chief Orr will be retiring this spring. Ms. Curtis reminded the Board that we will not meet for his exit from DROP and that he will need to go through HR to make those arrangements. Ms. Curtis said she will remind Chief Orr of the new procedures.

- 8. **NEXT MEETING:** TBD.
- 9. **ADJOURN:** It was moved by Officer Wren, seconded by Ms. Curtis and carried unanimously to adjourn this Local Board meeting. The meeting was adjourned at 3:16 PM.

APPROVED:

Bill Wren
Officer Bill Wren
PSPRS Board Member

ATTEST:

Mesia Curtis
Mesia Curtis, PSPRS Local Board Secretary
City of Safford Police Department

STATE OF ARIZONA)
) ss
County of Graham)

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the Public Safety Personnel Retirement System Local Board meeting, located in Safford, Graham County, Arizona, held Tuesday, January 10, 2023. I further certify the meeting was duly called, held and that a quorum was present.

6-20-2023
Date:

Mesia Curtis
Mesia Curtis, PSPRS Local Board Secretary